

COMMUNITY ANNOUNCEMENTS:

*Starting June 18: Soft serve ice cream will be available for purchase at the Park concession stand on Wednesdays (from 7-8pm) and Thursdays (from 7-8pm OR the end of the softball games).

*The Village-wide Garage Sale will take place Thurs.-Sat. of Dorchester Days weekend (June 12-14); maps can be picked up at the Clerk's office June 9-13 between 8am-5pm.

Village of Dorchester Finance Committee Meeting

Date: JUNE 4, 2014 (Wednesday) 6:30 pm Clerk's Office 228 W. Washington Ave, Dorchester WI 54425

Meeting was called to order by Chairman Dunlap at 6:33pm

Members present were Chairman Dunlap and Trustee Schauer. Missing was Trustee Koncel. Also present was Clerk-Treasurer Ruge.

Motion was made by Trustee Schauer, seconded by Chairman Dunlap to approve bills and vouchers from May 2014. Motion carried.

Motion was made by Trustee Schauer, seconded by Chairman Dunlap to adjourn meeting. Motion carried. Meeting was adjourned at 6:50pm.

VILLAGE OF DORCHESTER BOARD MEETING

DATE: JUNE 4, 2014 (Wednesday) 7:00 pm Clerk's Office, 228 W. Washington Ave, Dorchester WI 54425

1. Meeting was called to order by President Rau at 7:00pm.
2. Pledge of Allegiance was said.
3. Present were: President Rau, Trustee Seubert, Trustee Schauer, Trustee Kussrow, Trustee Dunlap, Trustee Schwoch. Trustee Koncel was absent. Others present included Clerk-Treasurer Ruge, Dean Faude, Rick Golz, Jesse Rieck, Police Chief Leichtman, Kevin O'Brien-Tribune Phonograph, Tom Hubbard-MSA, Renee Staab.
4. Motion was made by Trustee Dunlap, seconded by Trustee Schauer to approve the minutes from the May 7, 2014 & May 13, 2014 Board Meetings. Motion carried.
5. Motion was made by Trustee Schauer, seconded by Trustee Dunlap to approve May 2014 Audit Report. Motion carried.
6. Public Input - Kurt Schwoch stated he has a black trailer that was borrowed by the village employees occasionally in the past that he is selling. He is asking \$800 and if not purchased by village, will be posted for sale during Dorchester Days. President Rau instructed the village employees to take a look at it and let him know if they would have a use for it.
7. Dean Faude & Jesse Rieck have been busy patching holes around town. They have opened the beer tent bathrooms, and food stands in the past week to make sure they were in ready condition for Dorchester Days. Also, all crushed white rock that was approved last month has been installed. President Rau stated that the portion in front of Steen's needs to be graded whenever is convenient. Tom Hubbard from MSA stated all utilities will be completed on 2nd Avenue this week; last layer of payment on Washington Ave will be finished after Dorchester Days.
8. Trees across from Advantage Community Bank will not be removed at this time. The tree farthest to the west will continue to be monitored in case it becomes a hazard in the future.
9. After discussion with previous village board members, President Rau was informed that 3rd Avenue was originally graded to be paved. After this discovery, he instructed the village maintenance crew to not drill any test holes. Discussion was held on needing additional crushed white rock to fill in along all of 3rd Avenue. Topic was tabled for next month.
10. Flyers were handed out to children on June 4, 2014, as they departed the school bus in the afternoon. Summer Rec will run from July 14, 2014 through August 19, 2014. It will be held weekly on Monday and Tuesday from 9am to noon. Use of Memorial Hall gymnasium will be permitted on days that the weather is bad. Sign up will start Friday, June 6, 2014, at the Clerk-Treasurer's office during regular business hours.
11. Discussion was held on needing 3 supervisors for Summer Rec based on the number of participants last year. Summer Rec Coordinator, Danielle Rieck, gave President Rau suggestions on possible assistants for this summer. She suggested Samantha Erl, and President Rau suggested Sam Bach. Motion was made by Trustee Kussrow, seconded by Trustee Schwoch to approve the hire of Samantha Erl at \$8/hr and Sam Bach at \$7.50/hr. Motion carried.
12. President Rau stated the Park Association asked if the village would be sponsoring ice cream certificates again this year. Each certificate would be good for \$1 off a soft serve cone at the park concession stand through the end of the summer 2014. Motion was made by Trustee Schauer, seconded by Trustee Kussrow to approve the distribution of certificates to all participants in the Kiddie parade and the Summer Rec program.
13. Rick Golz stated the sewer is handling all of the extra rain water fine. The fire hydrant at 403 N 4th Street is going to be inspected for a possible leak.

14. Rick presented the board with the CMAR Wastewater Yearly Report to be published as Resolution #270. Motion was made by Trustee Schauer, seconded by Trustee Dunlap to approve Resolution # 270. Motion carried.
15. Chief Leichtman stated there will be a part time officer on duty to help with Dorchester Days. If Linden Street is not useable by June 15, 2014, for run-off of the parade, we will reroute one mile South on State Hwy 13 to return to the village.
16. Chief Leichtman stated he will check with Clark County Health inspector regarding an inspection on Front Street.
17. Permits for 210 W. Center Avenue and 119 Front Street will be tabled until next month. President Rau will discuss with applicant that the property owner at 210 W. Center Avenue will need to sign off on the building permit. Also, President Rau will discuss concerns over plans for each property.
18. Applications for building permits were approved previously by Jim Jantsch. Board stated concerns regarding issuing permit to someone other than property owner, however, owner of 128 S. 2nd Street had given consent over phone to Clerk-Treasurer Ruge to issue said permit.
19. Travis Schilling would like the village to sign a document stating he has permission to use one of the "P" buildings for a used car lot. He is in the beginning stages of applying for a Used Auto License and needs to have a location other than that of his salvage business to conduct business out of for the Used Auto Dealership. Board members voiced concerns about having junk vehicles parked at the location and concerns about the lawn being mowed. President Rau stated we have ordinances in place to prevent both from happening, and that this is the first step of seven that need to be completed before his application will even be approved by the state. A motion was made by Trustee Kussrow, seconded by Trustee Dunlap to approve the paperwork completed by Jim Jantsch, contingent upon clarifying address at said location. Motion carried.
20. Sewer and water lateral need to be extended to Bob Gonnering's residence on State Hwy 13. Proposal was received from Steen Construction, Inc. to complete this work for \$4,700. Village maintenance workers stated they still needed to receive easements from all land owners affected. Motion was made by Trustee Schwoch, seconded by Trustee Kussrow to approve proposal; contingent upon receiving all easements back by the village. Motion carried with contingency.
21. Motion was made by Trustee Schwoch, seconded by Trustee Schauer to approve resignation of Chairperson Sarah Serrano from the police committee. Motion carried.
22. As of today, no replacement has been found for the Police Committee. Motion was made by Trustee Kussrow, seconded by Trustee Schauer to give authority to President Rau to appoint new committee member at his discretion. Motion carried.
23. The Park Association currently owes the village \$81,639.71 for reimbursement of the dam project. The Park Association has proposed that they would like to pay back \$40,000 this year, and spread the remainder of this amount over the next 5 years. This would allow them to redo the tennis courts, and upgrade other parts of the park this summer. Motion was made by Trustee Kussrow, seconded by Trustee Schauer to have Clerk-Treasurer Ruge send a letter to the Park association stating that the \$40,000 is due by November 1, 2014, with minimum payments of \$8,327.95 due each year by November 1, with final payment to be made no later than November 1, 2019. This remaining amount will be payable over 5 years with no interest being charged. Motion carried.
24. Grant repayment of \$82,361.37 was received from the DNR in April. Motion was made by Trustee Dunlap, seconded by Trustee Schauer to transfer the entire amount from the Money Market account into the Future Expenditures account. Motion carried.
25. Motion was made by Trustee Kussrow, seconded by Trustee Schwoch to approve the Class B Retail Fermented Beverage & Liquor License for Fuzzy's Tavern, along with Operator's Licenses for Julie Frahmman and Neil Duranceau for the period of July 1, 2014 through June 30, 2015. Motion carried.
26. Motion was made by Trustee Schauer, seconded by Trustee Seubert to approve the Class B Retail Fermented Beverage License for Dorchester Park Corp, along with Operator's Licenses for Diane Faude and Ron Robida, for the period of July 1, 2014 through June 30, 2015. Motion carried.
27. Motion was made by Trustee Schauer, seconded by Trustee Kussrow to approve the Class B Retail Fermented Beverage & Liquor License for Tapper's LLC, along with Operator's Licenses for Brody Halopka, Brian Halopka, and Amy Halopka, for the period of June 5, 2014 through June 30, 2014. Motion carried. Motion was made by Trustee Schauer, seconded by Trustee Schwoch to approve the Class B Retail Fermented Beverage & Liquor License for Tapper's LLC, along with Operator's Licenses for Brody Halopka, Brian Halopka, and Amy Halopka, for the period of July 1, 2014 through June 30, 2015. Motion carried.
28. Motion was made by Trustee Schauer, seconded by Trustee Dunlap to approve the Class B Retail Fermented Beverage & Liquor License for Point-O-Eight, Inc., along with Operator's License for Ashlee Goodrich, for the period of July 1, 2014 through June 30, 2014. Motion carried.
29. Motion was made by Trustee Schauer, seconded by Trustee Kussrow to approve Cigarette & Tobacco Products license for Point-O-Eight, Inc. for the period of July 1, 2014 through June 30, 2015. Motion carried.

30. Motion was made by Trustee Schwoch, seconded by Trustee Kussrow to approve Class B Retail Fermented Beverage & Liquor License for Boozer's Bar & Grill, along with Operator's Licenses for Pamela Geiger, Stephanie Brecke, Miriah Pitzke, Tayler Viegut, and Amber Von Loh, for the period of July 1, 2014 through June 30, 2015. Motion carried.
31. Motion was made by Trustee Schwoch, seconded by Trustee Schauer to approve Class A Retail Fermented Beverage & Liquor License for Heartland Co-Op C-Store, along with Operator's Licenses for Sandra Aguilera, Mary Gilbertson, Becky Beilke, Nicole Schorer, Cathy Seehafer, and Donna Smazal, for the period of July 1, 2014 through June 30, 2015. Motion carried.
32. Motion was made by Trustee Schwoch, seconded by Trustee Schauer to approve Cigarette & Tobacco Products license for Heartland Co-Op C-Store, for the period of July 1, 2014 through June 30, 2015. Motion carried.
33. Property owner for #1 Evergreen Terrace stopped in Clerk's office on Wednesday, June 4, 2014, to discuss situation. Having financial difficulties, and health problems with spouse. Motion was made by Trustee Schwoch, seconded by Trustee Schauer to table making a decision on this property until July meeting. Clerk-Treasurer Ruge will make contact with property owner to arrange setting up payment plan.
34. Clerk-Treasurer Ruge state there are approximately 30-40 utility accounts that are past due with approximately \$35,000 being owed to the village at this time. Motion was made by Trustee Schauer, seconded by Trustee Dunlap to send return receipt letters to all delinquent accounts and landlords. Payment plans will need to be established with Clerk's office and kept to avoid future late charges. Motion carried.
35. Deputy Clerk Wiersma will be going down to part-time starting week of June 9, 2014. She plans to work on Tuesdays and Thursdays 8-5, and 4 hours on Fridays if needed.
36. Next board meeting would normally be held on July 2, 2014, but with the holiday some board members would not be able to attend. Motion was made by Trustee Seubert, seconded by Trustee Kussrow to schedule next regular board meeting on July 9, 2014 at 7:00pm. Motion carried.
37. **Closed Session (per Section 19.85 (1) (C) Wisc. Stats.** Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, **specifically to review Job Performance.**
38. Motion was made by President Rau, seconded by Trustee Dunlap to invite Carol Staab into Closed Session. Motion carried.
39. Motion was made by Trustee Schauer, seconded by Trustee Schwoch to go into Closed Session.

CLOSED SESSION.

40. Motion was made by Trustee Schwoch, seconded by Trustee Dunlap to reconvene to open session.
41. No decisions were made during the Closed Session.
42. Motion was made by Trustee Schauer, seconded by Trustee Schwoch to hire an outside attorney. Motion carried.
43. Motion was made by Trustee Schauer, seconded by Trustee Dunlap to adjourn meeting. Motion carried. Meeting was adjourned at 10:04pm.